

STANTON DREW PARISH HALL

NOTICE TO HIRERS

PLEASE NOTE THE FOLLOWING WHICH ARE TERMS OF HIRING THE HALL:

- CHAIRS SHOULD BE RESTACKED IN 8'S AND RETURNED TO THE STORAGE AREAS
- TABLES SHOULD BE CLEANED AND RETURNED TO THE STORAGE AREA UNDER THE STAGE- PLEASE NOTE THAT THERE ARE 2 TYPES OF TABLE, LOW AND HIGH AND ARE STORED SEPARATELY (SIZE WRITTEN ON UNDERSIDE)
- THE MAIN HALL FLOOR SHOULD BE SWEEPED AFTER USE
- THE BAR AREA AND KITCHEN FLOORS SHOULD BE MOPPED CLEAN IF USED. (BRUSHES AND MOP UNDER THE STAIRS)
- ALL CROCKERY, CUTLERY AND GLASSWARE MUST BE WASHED AND RETURNED TO THE CUPBOARD OR BAR AREA.
- KITCHEN WORKTOPS SHOULD BE CLEANED DOWN AND SINK CLEANED AFTER USE.
- **ALL RUBBISH & RECYCLING MUST BE REMOVED FROM THE PREMISES AND TAKEN AWAY**
- ANY BREAKAGES TO BE REPORTED TO THE CARETAKER – A CHARGE MAY BE APPLIED.

MANY THANKS FOR YOUR CO-OPERATION
STANTON DREW PARISH HALL COMMITTEE